

Financial year: 2009-10	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Office Costs Allowance (IEP) £22 393 for the year												
Cost of accommodation												
Office rent, rates, council service charges	258.82	73.00	666.75	73.00	73.00	666.75						
Office utilities (water, gas, electricity)	97.08	74.00	337.11	74.00	359.05	71.50						
Security (alarm)			212.75									
Recycling and archive storage	71.50	12.75	37.25	54.38	90.94	31.71						
Advice surgery venue costs					25.00							
Equipment and supplies												
Office stationery and materials	129.38	519.86	207.15	465.88	82.29	70.10						
Office equipment & maintenance			60.01		358.22	353.55						
Postage												
Office miscellaneous (cleaning materials, tea, coffee, milk, newspapers etc)	5.80	5.80	19.37	6.67	168.49	50.00						
Telephone, fax, broadband etc	127.82	192.11	124.16	118.23	197.59	124.24						
Travel costs												
Staff travel												
MP travel												
Work commissioned and bought in services												
Office cleaning	93.75	75.00	75.00	93.75	8.00	90.00						
Staff Development						84.00						
ICT support	69.00	69.00	69.00	69.00	69.00	69.00						
Barnsley & Rotherham Chamber of Commerce subscription	138.00											
Other												
Student/pupil work experience travel & subsistence	30.00											
Data protection registration		35.00										
Receipts												
Photocopying receipts	-90.00				-68.85	-68.85						
Total IEP	931.15	1,056.52	1,808.55	886.06	1,362.73	1,610.85						
Staffing £103 812 for the year												
Mrs Irene Hartley (full time)	✓	✓	✓	✓	✓							
Ms Anna Locking (full time)	✓	✓	✓	✓	✓							
Mrs Rebecca Ballington (part time)	✓	✓	✓	✓	✓							
Mr Anthony Clements (part time)	✓	✓	✓									
Mr Andrew Erlam (part time) from September 2009												
Ms Karen Mason (part time) from September 2009												
Mrs Anne Smith (temporary/part time)												
Ms Alice Lacey (temporary/student)						✓						
Total staffing	8132	7846.24	9625.15	5102.79	7773.99							
Communications Allowance £10 400 for the year												
Advice surgery posters, Community newsletter, Annual Report												
Website	241.5											
Local Newspaper/Newsletter advertising	335											
Total communications	576.5											
* I make sure that all materials published and paid for under this allowance are approved beforehand by the House of Commons authorities												
Travel												
Rail: John Healey	857.5	848.8	1241	637.5								
Rail: Family (spouse and son)	332.4		283.5	354								
Rail: Staff			69.95									
Car mileage	290.8	308	170.8	288	168							
Additional Costs Allowance £24 222 for the year												
Mortgage interest payments #	371.70	371.70										
Rent			1047.22	1250.00	1250.00							
Utilities: Electricity/gas	19.00	68.58		32.00	32.00							
Utilities: Water	35.63	14.34		31.81	31.74							
Telephone & broadband	44.10	45.53	16.38	14.55	12.25							
Council tax	90.58	86.00		114.44	112.00							
Council service charge	96.69	96.69										
Leasehold contribution to estate upgrade *												
Cleaning *	110.00	not claimed										
Food/subsistence @ £25/overnight	not claimed	not claimed	not claimed	not claimed	not claimed							
TV licence *		36.12										
Repairs & Maintenance *												
Insurance/Security												
Furniture & equipment *												
Total	767.70	718.96	1063.60	1442.80	1437.99							
* rules changed with effect from 20 May 2009 to prevent claims for any costs incurred												
# at the end of May 2009 we sold our small London flat as our second home. We are paying full capital gains tax on the sale, and now rent a flat												